

SYLLABUS for the post of SECTION OFFICER through LIMITED DEPTT. EXAMINATION

Subject	Paper	Duration	Total Marks
Office Procedure & Office Management (30 marks)	I (Objective type)	3 Hours	150 marks
Reasoning Ability (10 marks)			
Current Affairs (10 marks)			
<u>Service Rules (100 marks)</u> General Financial Rules Travelling Allowance Rules Leave Travel Concession Medical Attendance Rules Pay-Fixation (FR &SR) Leave Rules Joining Time CCS(CCA) Rules CCS(Conduct) Rules Provident Fund Rules Reservation Policy			